



**Requirements and Privileges**  
**Research Fellowship Position**

Research Institute for Languages and Cultures of Asia, Mahidol University (RILCA)

- Position:** Research fellowship
- Duration:** Minimum 4 weeks up to a maximum of 6 months
- Admission Period:** Quarterly (starting from: January, April, July and October)
- Recruitment Process:** Applicant must submit required documents (stated in the application form) 1 month prior to starting date for executive committee consideration. Applicant will be contacted by International Relations Officer with details concerning visa process when the application is successful.
- Requirement:** Master's degree or Doctoral degree
- Applicants holding a master's degree must have an academic position of associate professor or above.
  - Online applicants are required to contact the relevant RILCA academic staff pertaining to the area of research which the applicant wishes to pursue.
- Affiliation:** Current position at an institution, organization or university
- Responsibilities:**
- Conduct collaborative research proposal, project, publication (s) or article (s) with RILCA academic staff in the following fields:
1. Linguistics: Multilingual teaching and ASEAN language studies
  2. Multicultural studies: ASEAN studies and transnationalism, migration and diaspora in Asia
  3. Cultural studies: medical anthropology, museum studies, ethnomusicology, social and cultural studies, rural development studies and India studies
  4. Language and Intercultural Communication: language teaching, translation, intercultural communication for administration and development

The research proposal, project, publication (s) or article (s) should be submitted no later than 6 months after ceasing work at RILCA. The institute is highly research driven; therefore, outputs are expected to be published in international databases such as Scopus and ISI, as well as submitting research proposal/ research development project with RILCA academic partner for research funding.

**Remuneration:**

monthly salary + accommodation allowance (for more information please contact via email)

**Application fees:**

1. Work permit: 3,100 Baht/year, 1,500 Baht/6 months, 750 Baht/3 months
2. Visa extension: 1,900 Baht for visa extension application fee
3. Re-entry visa: 1,000 Baht/ 1 re-entry or 3,800 Baht/ multiple re-entries into the kingdom of Thailand (for those wishing to travel outside of the country while working in Thailand)
4. Health check: approximately 500 Baht

**Required documents (For visa extension and work permit)**

**Visa application**

RILCA officer prepares documents and sends them to foreign applicant for submission to the Royal Thai Embassy in the foreign country, 1 month prior to expected date of arrival (EDA)

1. Invitation letter  
(Sent to Foreign applicant 1 month prior to EDA)
2. Letter to Thai Embassy in foreign country requesting NON-IMMIGRANT B VISA for Foreign applicant
  - RILCA Officer will prepare non-immigrant B visa request letter 1 month prior to EDA and send original to foreign applicant by air mail to their postal address, and copy via e-mail.

Foreign applicant will submit visa application and letter of invitation at Thai Embassy no less than 1 month prior to EDA

### **Work Permit (After arrival)**

Documents required from the applicant for work permit

1. Acceptance letter  
(Please send letter of acceptance by email)
2. Medical Certificate showing that the applicant does not suffer from prohibited diseases:  
Leprosy, Tuberculosis, Elephantiasis, Drug addiction, Alcoholism, Syphilis  
(Foreign Lecturer can have tests done at Golden Jubilee Hospital at Salaya)
3. 6 photographs (1.5 inches)
4. Passport
5. 4 photocopies of each page of passport (each page to be signed by applicant)
6. Degree Certificate original (+ 1 copy) certified "true copy" by RILCA staff
7. Curriculum Vitae



**Application Form**

**Research Fellowship Position**

Research Institute for Languages and Cultures of Asia, Mahidol University (RILCA)

1. Personal Information

First & Last name: .....

Date of Birth: .....

Age: .....

Gender:     Male         Female

Academic Title: Education background and academic position

Master's degree             Professor             Associate Professor

Doctoral degree             Professor             Associate Professor

Assistant Professor/ Senior lecturer

Lecturer

Others (please specify .....

Nationality: .....      Passport Number: .....

Home Address: .....

Country: .....

Tel: .....      Fax: .....

E-mail: .....

2. Work Experience

Current Position: .....

Affiliation / Office: .....

Office Address: .....

Country: .....

Tel: ..... Fax: .....

E-mail: .....

Others: .....

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3. Education Background

Bachelor's Degree in the field of .....

University: .....

Master's Degree in the field of .....

University: .....

Doctoral Degree in the field of .....

University: .....

Others: .....

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4. Field(s) of Expertise .....

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5. List of international publications/journals on ISI, Scopus or equivalent database in the past 5 years OR at least 5 academic works in other equivalent forms (3 of which as the primary author or corresponding author - additional information can be included in attached CV)

5.1 International publications/journals on ISI, Scopus or equivalent database in the past 5 years:

- Article Title: .....

Database: ..... Year of Publication: .....

- Article Title: .....

Database: ..... Year of Publication: .....

- Article Title: .....

Database: ..... Year of Publication: .....

- Other please specifies the topics:  
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5.2 Academic works in other equivalent forms (please specify):

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6. Notable Academic/Research Achievements or Awards

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7. Have you secured any other funding for this position? If so, please provide details below.

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8. Planned duration as visiting scholar at Mahidol University: ..... months

From (d/m/y) ..... to (d/m/y) .....

- This is my first time as a research fellow at Mahidol University.
- This is my ..... time as a research fellow at Mahidol University.

9. Objectives/ Plan for collaboration with RILCA. (Please choose and give brief details below)

- Research proposal to be submitted to funding agencies (please specify topic and brief description)
- Collaborative funded research project (please specify topic and collaborative plan)
- Publications in the form of: (please specify topic and introduction)
  - Article (s) for international journals
  - Book chapter (s)
  - Others (please specify ..... )

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Please specify RILCA Academic Partner, you wish to collaborate with. You can see our academic staff CV and their contact details via our website <http://www.lc.mahidol.ac.th>

*Note: Please make sure to keep International Relations Officer in the email loop for faster processing. (Email: patchaya.wat@mahidol.ac.th)*

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**Applicant** Signature .....  
Printed Full Name .....

**RILCA Academic Partner** Signature .....  
Printed Full Name .....  
Position .....

**Director** Signature .....  
Printed Full Name .....  
Director of Research Institute for Languages and Cultures of Asia